

August, 2005

To: Elementary/Middle School Principals and Athletic Directors/Coordinators

From: W. Scott Weyda

Re: Informational Meeting for Athletic Directors/Coordinators

The Office for Schools and the Archdiocesan Youth Athletic Advisory Board have coordinated an informational meeting for athletic directors/coordinators in our local parishes and schools. The date of the meeting and the agenda is listed below. To attend please complete the registration form and return it via the options given to the person indicated. There is no cost to participate in these meetings.

Tentative Agenda

1. Prayer and Welcome
2. Introductions of Participants
3. Role of the Archdiocesan Athletic Advisory Board
4. Role of the Local Athletic Director/Coordinator - Building Relationships
5. Review of Highlighted Athletic Policies and Regulations
6. Liability/Insurance Issues
7. Questions & Answer Time

This meeting will go from 7:00 - 8:45 p.m. at the following location and date:

- **Wednesday, September 14, 2005 at St. Mary's, Menomonee Falls**
N89 W16297 Cleveland Ave.
(1 block north and west of intersection of Appleton Ave. and Main St.)

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Registration Form - Athletic Director/Coordinator Informational Meeting

Please return by Friday, September 9, 2005

Parish/School _____ City/Town _____

Name(s) _____

I/We will attend the meeting at St. Mary's, Menomonee Falls

Return this form to:

Mary Wittmann, Office for Schools
3501 S. Lake Dr., P. O. Box 070912
Milwaukee, WI 53207-0912
Email: wittmannm@archmil.org